

## HEALTH AND SAFETY POLICY STATEMENT

The Directors of the company recognise and accept their responsibilities for all matters of health, safety and welfare within Guardian Industrial Doors Ltd and ensures that statutory requirements are met and appropriate standards applied through the managerial and supervisory structure of the company.

The company will:

- Regularly monitor performance and revise the Health and Safety Management System as necessary to ensure that the objective of continuous improvement is achieved.
- Actively promote an open attitude to Health and Safety issues, encouraging staff to identify and report hazards so that everyone can contribute to creating and maintaining a safe working environment.
- Communicate and consult with employees on all issues affecting their health and safety and in doing so, bring this policy to their attention.
- Provide adequate training for all employees to enable them to work safely and effectively, and to ensure they are competent in the work they carry out.
- Carry out and regularly review risk assessments to identify hazards and existing control measures and to complete any corrective actions required.
- Maintain our premises and work equipment to a standard that ensures that risks are effectively managed.

It is the duty of all personnel when at work:

- To take reasonable care of their own safety.
- To take reasonable care of the safety of others who may be affected by what we do or fail to do.
- To ensure we do not interfere with or misuse anything provided in the interests of health and safety.
- To report hazards and defects observed in the workplace.



**Signed:**  
**Name: Ron Everitt**  
**Managing Director**

**Date: 17/05/04**  
**Date of Last Review: 03/01/13**